



## Technology of Participation (ToP)® Facilitation Methods

***Master three proven facilitation methods that ensure group participation and creativity.  
Practice during “on-your-feet” sessions. These methods . . .***

- ◆ Identify and bring attention to areas of agreement, strengthen cohesiveness
- ◆ Deepen commitment to decisions and plans
- ◆ Increase productivity, save time & money
- ◆ Help groups discover & inject their own motivation

### Focused Conversation Method

Design questions to facilitate a meaningful exchange of ideas.  
Involve everyone in thinking through difficult or intriguing issues.

- Lead a group from facts to insights & on to solid decisions
- Invite new ideas & solutions
- Make good use of time

### Consensus Workshop Method

Experience a brainstorm process that honors everyone's ideas.  
Combine all ideas into decisions everyone can and will support.

- Tap rational and intuitive thought processes
- Generate realistic solutions
- Reach reliable consensus

### Action Planning Process

Develop a practical plan that organizes all needed actions.  
Gain commitment to implement.

- Define the positive outcome
- Take stock of current reality
- Maximize group involvement and shared responsibility

### Who Will Benefit From This Course?

Leaders at all levels: CEOs, COOs, executive directors, department heads, team leaders, managers, supervisors, project coordinators, public health educators, community planners, educators, facilitators, trainers, consultants.

### Course Information

Stephanie Ahles is the trainer for this course.

#### Course Dates & Times

**March 21-22, 2024** (Thurs.-Fri.) 8:30 am–5:00 pm both days

#### Location: \*Asheville, NC\*

Courtyard at Marriott  
26 Meadow Road  
(Biltmore Village) Asheville,  
NC 28803

**Registration** includes 2-day training,  
86-page manual & follow-up support

**To register:** <https://www.top-training.net/w/courses/1-top-facilitation-methods/3136>

**Questions?** Email or call Stephanie:  
[Stephanie.Ahles@empoweringyou.life](mailto:Stephanie.Ahles@empoweringyou.life)  
612-387-0782

#### Attention: APA Planners

AICP approved for **14** credits

#### Certified Health Education

**Specialists:** After you register, contact Stephanie if you want CHES contact hours; bring your CHES member number to the course.